



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Lomonosov Moscow State University, Faculty of Economics (EF LMSU)	Moscow	Maria Ulyanova Head of International Project Department Tel. +7 495 939 5755 nfpk@econ.msu.ru	www.econ.msu.ru
ȘCOALA NAȚIONALĂ DE STUDII POLITICE ȘI ADMINISTRATIVE (NATIONAL UNIVERSITY OF POLITICAL AND ADMINISTRATION STUDIES)	RO BUCURES13	Contact person: Mrs. Crina Radulescu, Erasmus +Institutional Coordinator radulescucrina@gmail.com erasmusplus.snspace@gmail.com Tel : +40 723 528 699	www.snspace.ro www.erasmus.snspace.ro

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Management Faculty ERASMUS+ coordinator laurentiu.treapat@facultatea.demanagement.ro Tel : +40724377007	o
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
EF LMSU	RO BUCURES13	340	Business Studies, Management Science	1	2 students for 6 months	-----
RO BUCURES13	EF LMSU	340	Business Studies, Management Science o1	1	1 student for 6 months	-----

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code]	TO [Erasmus code]	Subject area	Subject area name *	Number of staff mobility periods
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² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

of the sending institution]	of the receiving institution]	<i>code</i> * [ISCED]		Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
EF LMSU	RO BUCURES13		Business Studies, Management Science	2 teachers for 7 days	2 persons for 7 days
RO BUCURES13	EF LMSU	340	Business Studies, Management Science	2 teachers for 7 days	2 persons for 7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
EF LMSU		Russian	English	B1	B2
RO BUCURES13		Romanian	English	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

PL WARSZAW33:

http://www.wat.edu.pl/index.php?option=com_content&view=category&layout=blog&id=58&Itemid=100

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
EF LMSU	May	October
RO BUCURES13	June	October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	9-10	EXCELLENT- outstanding performance with only minor errors
B	8	VERY GOOD- above the average standard but with some errors
C	7	GOOD- generally sound work with a number of notable errors
D	6	SATISFACTORY- fair but with significant shortcoming
E	5	SUFFICIENT- performance meets the minimum criteria

F/X	4	FAIL- some more work required before the credit can be awarded
F	1-3	FAIL- considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EF LMSU	Ms Anastasia Leonova, Incoming students Coordinator Tel. +7 495 939 5755 aleonova@econ.msu.ru	www.econ.msu.ru/students/foreign/info
RO BUCURES13	erasmusplus.snspace@gmail.com radulescucrina@gmail.com	www.erasmus.snspace.ro

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EF LMSU	Ms Anastasia Leonova, Incoming students Coordinator Tel. +7 495 939 5755 aleonova@econ.msu.ru	www.econ.msu.ru/students/foreign/info

RO BUCURES13	erasmusplus.snsipa@gmail.com radulescucrina@gmail.com	www.erasmus.snsipa.ro
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EF LMSU	Ms Anastasia Leonova, Incoming students Coordinator Tel. +7 495 939 5755 aleonova@econ.msu.ru	www.econ.msu.ru/students/foreign/info
RO BUCURES13	erasmusplus.snsipa@gmail.com radulescucrina@gmail.com	www.erasmus.snsipa.ro

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
EF LMSU	Ph.D. Oleg Buklemishev, Vice-Dean for International Relations, Faculty of Economics, Lomonosov Moscow State University	14.10.2016	
RO BUCURES13	Ph.D. Remus Pricăpie, RECTOR 	17.10.2016	